



NEW TOWN KOLKATA DEVELOPMENT AUTHORITY

(A Statutory Authority under Government of West Bengal)
Plot No. DG/13, Premises N: 04-3333, Action Area ID
New Town, Kolkata – 700156

Memo No: 8977 / NKDA / Engg – 36 / 2010 (XIV)

Dated : 19/09/2023

SHORT NOTICE INVITING QUOTATION

S.N.I.Q. NO. : 04 / EE – I / NKDA of 2023 – 24.

Sealed Quotations are invited by the Executive Engineer – I, New Town Kolkata Development Authority from responsible and bonafide Agencies for the following work:

Preparation of Two Number Audio Visual Documentary each duration 120 seconds for ISAC-2023.

1. The intending quotationer will have to apply in his printed letterhead for obtaining permission for purchasing the quotation documents free of cost. He / She must have to submit the original as well as the photocopies of valid certificates of Trade License, GST, P.T. clearance certificate. PAN card (with valid I.T.). The originals will be returned back on the same day after verification. Submission of application does not constitute any guarantee for issuing permission.
2. The quotation inviting Authority reserves the right to reject any/all the offers received in response to the S.N.I.Q. without assigning any reason whatsoever.

Last date of application	: 21/09/2023	up to 3.00 P.M.
Last date of purchase	: 21/09/2023	up to 4.00 P.M.
Date of Submission of Quotation Paper	: 22/09/2023	up to 2.00 P.M.
Date of opening	: 22/09/2023	at 2.30 P.M.

3. Before submission of any Quotation, Quotationers may visit the sites and satisfy themselves about the local conditions and also other matters that may be raised in relation to the work. Any Quotationer who shall submit quotation should be presumed to have done so as no claim whatsoever will be entertained on any account afterwards.
4. The quotationer should quote their rates item wise both in figures & words inclusive of 18% G.S.T & all taxes & charges.
5. Rate (s) once offered cannot be changed or withdrawn.
6. Accepted rate will remain valid for a period of 12 (twelve) months.
7. Successful bidder have to take up the work from as per instruction of Executive Engineer – I, NKDA.

8. Successful bidder will have to undergo an agreement with the Executive Engineer – I, New Town Kolkata Development Authority in the prescribed manner as will be mentioned in the work order.
9. Quotation Documents are free of cost & not transferable
10. The Bid Inviting Authority reserves the right to qualify / disqualify any intending participant.
11. Income Tax, GST and others Taxes as admissible will be deducted as per Govt. orders issued from time to time and would be applicable on the date of making payment of the bills. The rate quoted would remain same throughout the period of contract and should be inclusive of **all taxes** which are and will also be applicable during the entire tenure of the contract.
12. Arbitration clause of WBF 2911(ii) stands deleted, Settlement of disputes & arbitration shall be according to the '**Memorandum**' for the modification of clause relating to settlement of disputes under conditions of contract vide no. 8182-F(Y) dated: Kolkata, the 26th September, 2012 of Secretary to the Govt. of West Bengal, Finance Department, Audit Branch

Executive Engineer – I
New Town Kolkata Development Authority

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Copy forwarded for information and necessary action to:-

1. Chief Executive Officer, NKDA.
2. Chief Engineer, NKDA
3. Finance Officer, NKDA.
4. Sr. Accountant / Cashier, NKDA.
5. Office Notice Board, NKDA
6. Official website of NKDA (www.nkdamar.org)

Executive Engineer – I
New Town Kolkata Development Authority